**GDPR PRACTICE STATEMENT**

**(Updated in response to Covid-19 Pandemic)**

This Practice Statement is to be read in conjunction with my Data Protection Policy publicly available on the Chambers website.

As a consequence of the current Covid-19 outbreak, much of my practice will be remote-based working from home until the Government Guidance changes.

I have conducted a risk assessment and these are the measures I will be implementing to protect data.

Home and remote working:

1. Security measures:
2. House secured with locks and alarm.
3. Highly likely there will be someone physically present in the house at most times.
4. Hard copy papers to be kept in separate locked cupboard.
5. Hard copy papers to be shredded when no longer required.
6. Digital information:
* Home “Wifi” is secure and password protected
* Only contained on one laptop to which only I have access rights.
* Laptop is password protected
* Laptop is encrypted
* Only time access will only be granted will be Chambers approved IT providers IOIT for any IT issues that may arise.
* I have already been trained on digital security issues (phishing emails and texts, not sharing passwords, tips on how to recognise suspect e-mail addresses)
1. Remote hearings and conferences will be conducted via BTCONNECT (HMCTS provider) and IOIT recommended Microsoft Teams or other suitable platforms.
2. This Practice Statement will be reviewed on a regular basis recognising as and when court practices evolve.

Adrian Davis

Field Court Chambers

26th March 2020